

### Manufactured/Mobile Home Checklist

# **Opening** Escrow

Parcel #(s), Legal Description and Address
Earnest Money: Must be "good funds"
Purchase and Sale Agreement
Purchase Price
Loan Amount
<b>Contacts</b> Addresses, Phone, Fax, and Email
Buyer
Seller
Buyers Broker
Sellers Broker
Transaction Coordinators
Lender
Loan Broker
1031 Accomodator
Due Diligence
Building Inspection
Appraisal
NHD Report
Fully executed Manufactured or Mobile
Home Purchase Addendum
Decal numbers and Manufacturers name
Serial number and year
Insignia number – Length and Width
If Mobile is on Land need Allocation
If Mobile is in park need Park info

## **During** Escrow

Critical Dates Letter

Parties ORG Docs
Lender Demand Statements
FIRPTA Status
Review & Clear Title Issues
Rent Roll(s)
Estoppels ( if applicable )
Owner's Affidavit
SNDAs
Contingency Waiver(s) ( if applicable )
Survey ( if applicable )
Loan Documents
Pro-forma Policy of Title
Prior to Closing
Prior to Closing 1031 Docs
1031 Docs
1031 Docs Closing Instructions
1031 Docs Closing Instructions Broker's Commission instructions (if applicable)
1031 Docs Closing Instructions Broker's Commission instructions ( if applicable ) Lender's Instructions ( if applicable )
1031 Docs Closing Instructions Broker's Commission instructions (if applicable) Lender's Instructions (if applicable) Proceeds Instructions
1031 Docs Closing Instructions Broker's Commission instructions (if applicable) Lender's Instructions (if applicable) Proceeds Instructions Post Closing



### Your #1 Escrow Resource

### **Manufactured Homes**

Our escrow team is specifically trained and experienced in handling the unique requirements of manufactured and mobile home transactions. We are well-versed in navigating the specific departments, regulations, and boards involved, ensuring all steps comply with current laws and guidelines.

#### **Dedicated Experts**

Our specialized escrow officers bring up-to-date knowledge of the regulations governing manufactured/mobile home transactions. We understand the complexity of these transactions and maintain a proactive approach to facilitate seamless and efficient closings.

### Why escrow321

#### **Experienced Team**

With years of experience in the field, our team is equipped to address the unique aspects of manufactured/mobile home transactions, from compliance with legal documentation to coordination with lenders and other parties involved.

#### **Client-Centric Service**

escrow321 values each client's needs and strives to make the process straightforward and stress-free. Our commitment to clear communication and timely updates helps keep transactions on track from start to finish.

